

Application to Upper Division for:				MTSU ID					
2019-2020 – B.B.A. – Major: Management Courses other than electives should normally be taken in the year and sequence shown.				E-Mail Address					
COURSES REQUIRED		Hours		GRADE	Approved Substitutions and Elective Descriptions				
Where alternatives or electives are listed please list the ones taken.		1st Sem	2nd Sem		Course Title and No.	Sem Hrs	Where Taken if not at MTSU	+ / - Hrs	Validation Date/Notes/ABM
FRESHMAN	COMM: ENGL 1010	3							
	COMM: ENGL 1020		3						
	MATH: MATH 1630 or 1810	3							
	COMM: COMM 2200		3						
	SCI (2 RUBRICS): ASTR 1030/1031; BIOL 1030/1031, 1110/1111, 2010/2011, 2020/2021; CHEM 1010/1011, 1030/1031, 1110/1111; GEOL 1030/1031, 1040/1041; PGEO 1030; PHYS 1110, 2010/2011, 2110/2111; PSCI 1030/1031, 1130/1131	4		4					
	<b>SOC/BEH/CORE: ECON 2410 Prin of Econ Macro</b>	3							
	<b>CORE: ECON 2420 Prin of Econ Micro</b>		3						
	Elective	1							
	Elective		3						
	SOPHOMORE	HUM/FA: ENGL 2020, 2030; HUM 2610	3						
HUM/FA (2 RUBRICS): ANTH 2210; ART 1030, 1920; DANC 1000; HIST 1010, 1020, 1110, 1120; MUS 1030; PHIL 1030; THEA 1030		3	3						
HIST (2 COURSES): HIST 2010, 2020, 2030		3							
			3						
SOC/BEH: AAS 2100; ANTH 2010; GEOG 2000; GS 2010; HLTH 1530/1531; EMC/JOUR/RIM 1020; PS 1005,1010; PSY 1410; RS 2030; SOC 1010,2010; WGST 2100				3					
<b>CORE: ACTG 2110 Prin of Actg I</b>		3							
<b>CORE: ACTG 2120 Prin of Actg II</b>			3						
<b>CORE: BIA 2610 Statistical Methods</b>			3						
Elective		3							
JUNIOR		<b>CORE: BIA 3620/3621 Intro Bus Analytics</b>	3						
	<b>CORE: INFS 3100 Prin of MIS</b>		3						
	<b>CORE: MGMT 3610 Prin of Management</b>	3							
	<b>CORE (W): MGMT 3620 Supply Chain Ops</b>		3						
	<b>CORE: MKT 3820 Prin of Marketing</b>	3							
	<b>CORE: FIN 3010 Prin of Corporate Finance</b>		3						
	<b>CORE: BLAW 3400 Leg Env of Business</b>	3							
	<b>CORE: BUS 3000 Dale Carnegie</b>		3						
	<b>MAJ: MGMT 3810 Human Resource Mgmt</b>	3							
<b>MAJ: MGMT 3940 Business Ethics</b>		3							
SENIOR	Business Elective	3							
	<b>MAJ: MGMT 3640 Managing Key Performance Indicators</b>		3						
	<b>MAJ: MGMT 4710 Intl Business</b>	3							
	<b>ACTG 3020 Mgrl Actg</b>		3						
	<b>MAJ: MGMT Upper-Division Elective</b>	3							
	<b>MAJ: MGMT Upper-Division Elective</b>		3						
	<b>MAJ: MGMT Upper-Division Elective</b>	3							
	<b>MAJ: MGMT 4680 Organization Behavior</b>		3						
<b>MAJ: MGMT Upper-Division Elective</b>	3								
<b>CORE: BUAD 4980 Strategic Management</b>		3							
					<b>Take at MTSU in last semester (check prerequisites)</b>				
Business core (CORE) requirement courses must be completed before taking BUAD 4980.									
Courses required in major (MAJ) cannot be used in minor. Student cannot double major or double minor in business.					<b>Advisor</b>		<b>Date</b>		

**Mark box below to select a Minor (one business minor option must be selected).**

<input type="checkbox"/> <b>Minor: Business Administration (courses built into UD form)</b>			<input type="checkbox"/> <b>Alt. Bus. Minor (Optional):</b>		
Course	Hrs	Grades/Notes	Course	Hrs	Grades/Notes
ACTG 2110 Prin of Actg I	3			3	
ACTG 2120 Prin of Actg II	3			3	
BLAW 3400 Legal Env of Business	3			3	
FIN 3010 Prin of Corporate Finance	3			3	
INFS 3100 Prin of MIS	3			3	
MGMT 3610 Prin of Management	3			3	
MKT 3820 Prin of Marketing	3				
Total	21		Total		
GPA (2.0 Min.)			GPA (Note Min)		
These courses are required in this curriculum and constitute a minor. Must take 3 upper-division hours at MTSU.					
			<b>Minor Advisor</b>	<b>Date</b>	

Graduation Requirements	Minimum	Notes
Total Semester Hours	120 semester hours	
Grade Point Average	2.00 GPA	
42 Hours Upper-Division	2.00 GPA	
MTSU Upper-Division Hours	30 semester hours	
Major GPA (Minimum: 2.0)	2.00 GPA	
MTSU Upper-Division Hours in Major	50 percent	
GPA in all Jones College Minor(s)	2.00 GPA	
MTSU Upper-Division Hours in Minors	3 semester hours	
Cumulative GPA in Jones College CORE Courses (ACTG, BIA, BLAW, BUAD, BUS, ECON, FIN, INFS, MGMT, MKT)	2.00 GPA	
Senior College Hours	60 semester hours	
Residency Requirement	12 of last 18 semester hours at MTSU	
Minimum MTSU Hours	30 semester hours	
50% Required Business Hours Taken at MTSU	30 semester hours	

Students interested in careers in **human resources management** are encouraged to choose MGMT electives from the following: MGMT 4490 Industrial Relations Leg, MGMT 4500 Empl Discrim Law, MGMT 4510 Unions & Collective Barg, MGMT 4620 Intl HRM, MGMT 4640 HR Planning & Staffing, MGMT 4650 HR Development, MGMT 4660 Comp Systems, MGMT 4690 Prblms in HRM, MGMT 4830 Perform Appraisal, MGMT 4950 Internship, MGMT 4990 Independent Study, or other MGMT electives.

Students interested in careers in **general administration, not for profit, and/or leadership** are encouraged to choose MGMT electives from the following: MGMT 3800 Managing Change & Conflict in Org, MGMT 3890 Mgrl Decision Making, MGMT 4000 Not-for-Profit Mgmt, MGMT 4030 Not-for-Profit Strategic Dec. Making & Program Evaluation, MGMT 4125 Leadership Development for Women, MGMT 4200 Leadership in Organizations, MGMT 4600 Strategies for Collaboration in Diverse Organizations, MGMT 4950 Internship, MGMT 4990 Independent Study, or other MGMT electives.

**Jones College Admission Requirements**

*Students must be admitted at least one semester prior to anticipated graduation date.*

Requirements	Met	Notes
30 sem hrs degree credit		
Completion of all high school deficiency requirements		
Completion of all academic enrichment requirements		
Inclusive GPA ≥ 2.250 on all college-level coursework		
<b>Pre-Business Required Courses</b> (GPA ≥ 2.250)	G R A D E	MTSU and transfer grades are used in the pre-business calculation
ACTG 2110 Principles of Accounting I		
ECON 2410 Principles of Economics, Macroeconomics		
ECON 2420 Principles of Economics, Microeconomics		
BIA 2610 Statistical Methods		

Students who are juniors and meet prerequisites may register for the following courses before being fully admitted to the Jones College:  
BIA 3620/3621, BLAW 3400, BUS 3000, FIN 3010, INFS 3100, MGMT 3610, MGMT 3620, MKT 3820.

**Registration or credit in these courses does not guarantee admission to the Jones College.**

**Student Instructions**

One (1) copy signed by major and minor advisors (minor advisor signature not required for "built-in" minors) should be filed with your Graduation Analyst - Undergraduate Services two semesters before you intend to graduate by sending to MTSU Box 85. An Intent to Graduate form should be filed in BAS N208 during the first semester of the senior year.

1. This form is for guidance purposes only. The official program is checked and verified by your Graduation Analyst - Undergraduate Services.
2. Transfer credits and substitutions must be initiated by the advisor.

<b>Graduation Analyst - Undergraduate Services (BAS N208), Jennings A. Jones College of Business</b>	<b>Date</b>
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