

## Business Minors for Non-Business Majors

The following are minors available in the Jones College of Business. Requirements are from the 2016-2017 Undergraduate Catalog. Revised 8/24/16.

### Instructions:

1. Obtain an upper-division form from your major department or advisor.
2. See the department or Jones College Advising Center; list required courses for minor as shown in the appropriate section of the upper-division form; have minor advisor sign and date. **Limit one business minor per student.**
3. File completed upper-division form with the Graduation Analyst for your college.

### Accounting

Department: Accounting, BAS N425A, 898-2558

Course	Title	Hours	Grade
ACTG 3110	Intermediate Accounting I	3	
ACTG		3	
ACTG		3	
ACTG (Upper Division)		3	
ACTG (Upper Division)		3	
GPA ≥ 2.0		15	
<b>NOTE:</b> At least 9 upper-division hours at MTSU. May not use both ACTG 3000 and ACTG 2110 & 2120/2125; and both ACTG 3310 and 3020.			

### Accounting/Information Systems

Department: Accounting, BAS N425A, 898-2558 or CIS, BAS N333A, 898-2362

Course	Title	Hours	Grade
ACTG 3000 or 2110 & 2120 or 2125	Survey of Accounting or Principles of Accounting I & II	3/6	
INFS 2200	Introduction to Microcomputing	3	
INFS 3100	<b>INACTIVATED MINOR</b>	3	
INFS 3800	Project Management Sys Develop	3	
ACTG (Upper Division)		3	
ACTG (Upper Division)		3	
GPA ≥ 2.0		18/21	
<b>NOTE:</b> At least 3 upper-division hours at MTSU. Cannot take both ACTG 3000 and 2110 & 2120/2125; and both ACTG 3310 and 3020.			

### Business Administration

Department: Management, BAS N121A, 898-2736

Course	Title	Hours	Grade
INFS 2200 or 3100	Intro to Micro or Prin of MIS	3	
ACTG 3000 or 2110 & 2120 or 2125	Survey of Accounting or Principles of Accounting I & II	3/6	
FIN 3000 or FIN 3010	Prin of Fin Mgmt or Bus Finance	3	
BLAW 3400 or 3430	Lgl Env of Bus or Commercial Law	3	
MGMT 3610	Principles of Management	3	
MKT 3820	Principles of Marketing	3	
GPA ≥ 2.0		18/21	
<b>NOTE:</b> At least 3 upper-division hours at MTSU.			

### Business Communication

Department: Marketing, BAS N429A, 898-2902

Course	Title	Hours	Grade
BCED 3510	Business Communication	3	
BCED 4510	Business Report Writing	3	
BCED 4660	Corporate Communication (fall only)	3	
BCED		3	
BCED		3	
GPA ≥ 2.0		15	
<b>NOTE:</b> At least 9 hours at MTSU; 3 hours must be upper-division. Choose hours from the following courses: BCED 2320, 2330, 4670, 4850 and 4900.			

### Business Law

Department: Accounting, BAS N425A, (615) 898-2558.

Course	Title	Hrs	Gr
BLAW 3400	Legal Environment of Bus	3	
BLAW 3430	Commercial Law	3	
BLAW		3	
BLAW		3	
BLAW		3	
GPA ≥ 2.0		15	
<b>NOTE:</b> Must take at least 9 upper-division hours at MTSU.			

### Corporate Communication

Department: Marketing, BAS N429A, 898-2902

Course	Title	Hrs	Gr
BCED 3510	Business Communication	3	
BCED 4660	Corporate Comm (fall only)	3	
BCED 4850	Digital Communication	3	
PSY 2210, MKT 3820, PR 4720, ORCO 3500, ORCO 3650 – Choose 2	Psy of Soc Beh; Prin of Mkt; Crisis Comm in PR; Strategic Comm; Conflict & Org	6	
GPA ≥ 2.0		15	
<b>NOTE:</b> Must take at least 9 upper-division hours at MTSU.			

### Economics

Department: Economics & Finance, BAS N329A, 898-2520

Course	Title	Hours	Grade
ECON 2410	Prin of Econ, Macroeconomics	3	
ECON 2420	Prin of Econ, Microeconomics	3	
ECON (Upper Division)		3	
ECON (Upper Division)		3	
ECON (Upper Division)		3	
GPA ≥ 2.0		15	
<b>NOTE:</b> Must take at least 3 upper-division hours at MTSU.			

### Economics/Finance

Department: Economics & Finance, BAS N329A, 898-2520

Course	Title	Hours	Grade
ECON 2410	Prin of Econ, Macroeconomics	3	
ECON 2420	Prin of Econ, Microeconomics	3	
ECON (Upper Division)		3	
FIN (Upper Division)		3	
FIN (Upper Division)		3	
GPA ≥ 2.0		15	
<b>NOTE:</b> At least 3 upper-division hours at MTSU. Minor not available to BS ECON majors. May not use both FIN 3000 & 3010 or 3040.			

### Entrepreneurship

Department: Management, BAS N121A, 898-2736

Course	Title	Hours	Grade
ENTR 2900	Entrepreneurship	3	
MKT 3200	Marketing for Entrepreneurs	3	
FIN 3040	Finance for Entrepreneurs	3	
ENTR/MGMT 4920	Small Business Management	3	
Approved Elective*		3	
GPA ≥ 2.0 *See dept. or Advising Center for a list.		15	
<b>NOTE:</b> At least 9 hours at MTSU; 3 hours must be upper-division.			

### Finance

Department: Economics & Finance, BAS N329A, 898-2520

Course	Title	Hours	Grade
FIN 3000 or 3010	Prin of Financial Mgmt or Bus Fin	3	
FIN (Upper Division)		3	
FIN (Upper Division)		3	
FIN (Upper Division)		3	
FIN (Upper Division)		3	
GPA ≥ 2.0		15	
<b>NOTE:</b> At least 3 upper-division hours at MTSU. FIN 3040 may not be used.			

## Industrial Relations

Department: Economics & Finance, BAS N329A, 898-2520

Course	Title	Hours	Grade
ECON 4420*	Labor and HR Economics	3	
ECON 4510*	Unions and Collective Bargaining	3	
MGMT 3810	<b>INACTIVATED MINOR</b>	3	
ECON 4390* or 4450	Employee Benefits or Int'l Rel Leg	3	
MGMT 4660 or 4690	Compensation Sys or Prob in HRM	3	
GPA ≥ 2.0 *See department for course rotation		15	

**NOTE:** Must take at least 3 upper-division hours at MTSU.

## Information Systems

Department: Computer Information Systems, BAS N333A, 898-2362

Course	Title	Hours	Grade
INFS 3100	Prin of Management Info Sys	3	
INFS (Upper Division)		3	
INFS		3	
INFS		3	
INFS		3	
GPA ≥ 2.0		15	

**NOTE:** At least 9 hours at MTSU; 3 hours must be upper-division. The 9 hours of INFS electives must be approved electives.

## Insurance

Department: Economics & Finance, BAS N329A, 898-2520

Course	Title	Hours	Grade
FIN 3610	General Insurance	3	
FIN (Insurance)		3	
FIN (Insurance)		3	
FIN (Insurance)		3	
FIN (Insurance)		3	
GPA ≥ 2.0		15	

**NOTE:** At least 3 upper-division hours at MTSU.

## Leadership Studies

Department: Management, BAS N121A, 898-2736

Course	Title	Hrs	Grade
LEAD 3010	Leadership Theories & Practices	3	
EXL 3020	Practicum in Leadership Studies	2	
LEAD 4001	Seminar in Leadership Studies	1	
<b>Electives (9 hrs): At least one course from each of the following areas</b>			
<b>Leadership and Communication</b>			
COMM 3220; ORCO 3240; ORCO 3245; ORCO 3500	Sm Gp Comm; Intro to Org Comm; Wmn, Ldr & Comm; Comm in Org	3	
<b>Leadership and Organizations/Groups</b>			
MGMT 3610; PS 3250; PSY 4360; PSY 4380; SOC 3950	Prin of Mgmt; Public Adm; Org Psychology; Group Dynamics; Social Org & Institutions	3	
<b>Leadership and Personal Development</b>			
LEAD/MGMT 4125; MGMT 3890; MGMT 3940; MGMT 4680; PHIL 3150; PSY 4390; UH/UNIV 4010;	Leadership Development for Women; Managerial Decision Making; Bus Ethics; Org Behavior; Ethics; Persuasion; Institute of Leadership Excellence	3	
GPA ≥ 2.0		15	

**NOTE:** At least 3 upper-division hours at MTSU.

## Management

Department: Management, BAS N121A, 898-2736

Course	Title	Hours	Grade
MGMT 3610	Principles of Management	3	
MGMT 3620	Supply Chain Operations	3	
MGMT (Upper Division)		3	
MGMT (Upper Division)		3	
MGMT (Upper Division)		3	
GPA ≥ 2.0		15	

**NOTE:** At least 6 hours at MTSU.

\*College of Media and Entertainment majors check with your major advisor for additional courses

## Marketing

Department: Marketing, BAS N121A, 898-2902

Course	Title	Hours	Grade
MKT 3820	Principles of Marketing	3	
MKT (Upper Division)		3	
MKT (Upper Division)		3	
MKT (Upper Division)		3	
MKT (Upper Division)		3	
GPA ≥ 2.0		15	

**NOTE:** At least 9 hours in MKT at MTSU. MKT 3010, 3930, and 4950 cannot be used in the MKT minor.

\*College of Media and Entertainment majors check with your major advisor for additional courses

## Not-for-Profit Management

Department: Management, BAS N121A, 898-2736

Course	Title	Hours	Grade
MGMT 3610	Principles of Management	3	
MGMT 4000	Not-for-Profit Management	3	
MGMT 4030	Not-for-Profit Strategic Dec. Making & Program Evaluation	3	
ACTG 2110 or ACTG 3000 or FIN 3010 or FIN 3000	Principles of Accounting I or Survey of Accounting or Business Finance or Principles of Financial Management	3	
LEAD 3010 or MGMT 4200	Leadership Theories & Practices or Leadership in Organizations	3	
GPA ≥ 2.0		15	

**NOTE:** At least 3 upper-division hours at MTSU.

## Office Management

Department: Marketing, BAS N429A, 898-2902

Course	Title	Hours	Grade
BCED 3010*	Office Management	3	
BCED 3510	Business Communication	3	
BCED 4640*	<b>INACTIVATED MINOR</b>	3	
BCED		3	
BCED		3	
GPA ≥ 2.0		15	

**NOTE:** At least 9 hours at MTSU; 3 must be upper-division. Choose from the following courses: BCED 1310 or 2320; 2330, 4350\*, 4510, 4660\*, 4670\*, 4810 and 4900\*. \*See department for course availability.

## Real Estate

Department: Economics & Finance, BAS N329A, 898-2520

Course	Title	Hours	Grade
FIN 3030	Principles of Real Estate	3	
FIN 3000 or 3010	Principles of Financial Mgmt or Business Finance	3	
FIN/BLAW 4470	Real Property Law for Commerce & Agriculture	3	
FIN (Real Estate)		3	
FIN (Real Estate)		3	
GPA ≥ 2.0		15	

**NOTE:** At least 3 upper-division hours at MTSU.

## Real Estate/Insurance

Department: Economics & Finance, BAS N329A, 898-2520

Course	Title	Hours	Grade
FIN 3030	Principles of Real Estate	3	
FIN 3610	General Insurance	3	
MKT 3820	Principles of Marketing	3	
FIN/BLAW 4470	<b>INACTIVATED MINOR</b>	3	
FIN (Insurance)		3	
FIN (Real Estate)		3	
GPA ≥ 2.0		18	

**NOTE:** At least 3 upper-division hours at MTSU. Minor not available to Real Estate or Insurance majors.