

Graduate Council Minutes December 7, 2018

The Graduate Council met at 1:00 p.m. in Ingram 101. Dr. Katie Foss presiding

I. Call to Order

Members present:

Helen Binkley, Kyle Butler, Andrea Dawson, Michael Fleming, Katie Foss, Jwa Kim, Steven Morris, Luciana Prestes, Michael Roach, Brian Robertson, and Judith Van Hein.

II. Approval of minutes from last meeting:

a. Minutes were approved unanimously.

III. Announcements

a. Dr. Douglass will not be here today due to illness.

IV. Committee Reports

a. Graduate Faculty Status

i. Consent Calendar – Approved unanimously.

ii. In the Spring the committee will start discussing adding a new category of Graduate Faculty for those faculty that do not qualify for full faculty status but need to teach a class.

1. It was brought up that this was done away with in the past because there did not need to be a distinction. Faculty either meet the criteria or not.

2. If faculty are not producing they should not be sit on dissertation committees.

3. Email your feedback on this issue to Dr. Robertson, James.Robertson@mtsu.edu.

4. Provisional status can be granted but faculty still need to go through the application process.

5. Does the Chair grant the provisional status?

6. These procedures were put in place to protect our accreditation.

7. The committee is inquiring about programs that have internal procedures.

iii. These procedures must meet the minimum standards of the Council.

b. Curriculum Changes – all changes passed unanimously.

c. Assessment and Review Committee

i. Dr. Jwa has collected comments from the committee on the prospective reviewers.

- ii. He has aggregated the comments and sent them back to the committee for feedback.
 - iii. He has finalized the comments and sent them to Lisa Bass.
 - d. ABM Committee
 - i. They are reviewing processes and looking for documents.
 - ii. They are outlining proposals and documents.
 - V. Dr. Foss asked if there was anything the Council needs from Dr. Douglass or Dr. Butler, anything that they wanted them to present to the Council. If anything email Dr. Foss, Katie.Foss@mtsu.edu.
 - VI. Old Business
 - a. Volunteers needed for grade/suspension appeals.
 - i. Dr. Douglass can email committee members if there are any appeals to see who can sit on the appeal.
 - VII. Adjournment – 1:30

**Graduate Council – Consent Calendar
December 7, 2018
Graduate Faculty Membership**

Adjunct

Grinath, Joshua / Biology
Farney, Lori / Sociology and Anthropology
Herrin, Ariel / School of Agriculture – Horse Science
Jenkins, Alysia / Health & Human Performance
Merriman, Greg / Accounting
Qazait, Fatin / Nursing

Faculty

Aderholdt, Ferrol / Computer Science
Apigian, Charles H. / Information Systems & Analytics
Bartel, Brad / Sociology and Anthropology
Clark, Carol / Information Systems & Analytics
Clark, Jeff / Information Systems & Analytics
Diaz, Oscar / WLLC
Donovan, Kevin / English
Erskine, Michael / Information Systems & Analytics
Fialka, Andrew / History
Gordon, Cameron / Psychology
Harris, Amy / Information Systems & Analytics
Hebert, Holly / Educational Leadership
Hibbard, Allen / English
Hodge, Shannon Chappell / Sociology and Anthropology
Honaker, Kim / Accounting
Hooser, Angela / Elementary and Special Education
Houston, James R. / Psychology
Jansen, Benjamin / Economics and Finance
Jessen, Jason R. / Biology
Jih, Wen Jang (Kenny) / Information Systems & Analytics
Jin, Ying / Psychology
Johnson, Clarence S. / Philosophy
Johnson, Samantha / Health & Human Performance
Jones, Vanessa N. / Social Work
Kelton, Andrea / Accounting
Korzaan, Melinda / Information Systems & Analytics
Lee, Jong-Sung / Information Systems & Analytics
McElderry, Cathy / Social Work

Miller, Brian T. / Biology
Morris, Steven / Information Systems & Analytics
Nogueira, Soraya / WLLC
Severn, Steve / English
Sikes, Kathryn / History
Smith, Elizabeth / Nutrition and Food Science
Sousa, Ashley Riley / History
Stone, Kahler W. / Health & Human Performance
Tharp, Terri / Elementary & Special Education
Tipton, Joshua Charles / WLLC
True, Charlene J. / Educational Leadership
Vagner, Brandon / Accounting
Van Patten, Greg / Chemistry
Vedadi, Ali / Information Systems & Analytics
Waymire, Tammy / Accounting
Zaza, Ibtissam / Information Systems & Analytics

**Curriculum Changes
Graduate Council
December 7, 2018**

Business Administration

Proposed MBA Program (MBA and concentrations in Healthcare Management and Music Business) Curriculum Change

1. The proposed revision will not increase the number of hours required to get the MBA.
2. The proposal will eliminate one of the Professional Development Seminar courses, so moving PDS courses to 2 credit hours instead of 3 credit hours. MBAB 6806 will be eliminated.
3. It is being proposed that Information Systems, MBAI 6855 be eliminated. The course content is no longer deemed as relevant and necessary. This action will “free” up 2 credit hours.
4. It is being proposed that we include another “Approved Elective “for 3 credit hours. Given items 2 and 3 above, this will not result in an increase in the number of hours required to graduate. In addition having the opportunity for two electives will give our students more flexibility to take relevant courses suited to their interests.

Given the above, this will allow us to reduce the number of hours required for a concentration. At present students with a concentration in Music Business or Healthcare Management are required to take 12 credit hours beyond the regular MBA degree requirement. This proposal will allow students to take their elective hours in their area of concentration, then instead of needing a total of 48 hours to graduate with a concentration they will need 45 hours. The programs will be more attractive to students if they have more courses in their field of interest and they can complete the program with fewer hours required.

Effective Fall 2019

Education Leadership (Womack)

Proposed Change to Curriculum of Existing Program

Administration and Supervision, Higher Education Specialization, M.Ed. - Eliminate SPSE 6600 Microcomputers in Educational Administration as a requirement for the Specialized Core, and add SPSE 6540, Overview of Higher Education; FOED 6570, Issues in Higher Education; FOED 6520, Evaluation in Higher Education; SPSE 6551, Instructional Development in Higher Education; and FOED 6571, The Ethics of Higher Education.

Proposed Course Title Changes

FOED 6520/7520 - change the current course title from: Problems of Evaluation in Higher Education to Evaluation in Higher Education. The current name is confusing to students. This change will be a better representation of the actual course content.

COUN 7520 - Trauma-Informed Assessment and Treatment of Addictions - The Professional Counseling Program has changed the mission to be a trauma-informed program in order to prepare students to work effectively with clients. Trauma-informed approaches are being infused in each class. We are changing titles and course descriptions to reflect our new mission.

Proposed New Courses

FOED 6571/7571 – The Ethics of Higher Education - Examination of the ethical issues facing higher education (national, regional, and state) and what may be the appropriate solutions. Attention is given to the interrelationships of the institution and its internal and external constituencies.

COUN 6165 - Advanced School Counseling. 3 credit hours. Prerequisite: COUN 6160 Foundations of School Counseling and permission of department. Utilization of data to create and maintain a comprehensive and data-driven school counseling program within the K-12 educational system. Emphasis on the American School Counseling Association (ASCA) National Model, the ASCA Professional Competencies, and the ASCA Ethical Standards.

NOTE: The original course number in the catalog description was 6220 which was later changed to 6175.

COUN 6750 - Trauma Counseling and Crisis Interventions. 3 credit hours. Prerequisite: Permission of department. Prevalence of different types and diagnostic criteria for trauma across populations, the fundamental aspects of trauma-informed care as a best practice philosophy to counseling and service provision, and the roles and responsibilities of professional counselors in relation to crisis and crisis management.

NOTE: The original course number in the catalog description was 6440 which was later changed to 6750.

Proposed Title, Catalog Description, and Course Content Changes

SPSE 6640 - Digital Learning in the K-12 Educational Setting - This course offers preparation for incorporating 21st century digital learning into the K-12 school environment for the purpose of inspiring students to positively contribute to and responsibility participate in the digital world. Students will design digital learner-driven activities that accommodate diverse students.

All proposed changes effective Fall 2019

Information Systems and Analytics

Proposed Program Change –Information Systems, All Concentrations, M.S.

Course title and number changes have been made to three courses. These changes need to be reflected on the 19-20 degree requirements form. The courses changed are INFS 6710, 6500, and 6510. The new courses are INFS 6700, 6701, and 6702. INFS 6520 will no longer be offered and is being replaced with an approved 6000-level INFS course. The list of possible electives is being extended to include INFS 6620 and INFS 6190. The first paragraph of the admissions requirements is changed to include "or a 3.7 undergraduate GPA."

Proposed Course Changes

INFS 6700 - The change in the course number from 6710 to 6700 is to align the course sequencing within our Information Technology Project Management (ITPM) concentration. The proposed course title better describes the course content. The proposed catalog description change will clarify the course content, reflect the changes in the field of ITPM, and coordinate course coverage with the other two courses in the project management concentration. The CIP code change to 111005 (Information Technology Project Management) is to more specifically describe the nature and content of the course.

INFS 6701 - The change in the course number from 6510 to 6701 is to align the course sequencing within our Information Technology Project Management (ITPM) concentration. The change in the course title from IT Project Risk Assessment and Control to IT Project Risk and Recovery is to better describe the course content. The proposed catalog description change clarifies course content and coordinates course coverage with the other two courses in the project management concentration. The catalog change specifically includes a reference to the course content of recovering Troubled (or Runaway) technology projects and the use of project management software to assist in IT project risk evaluation and control. The CIP code change to 111005 (Information Technology Project Management) is to more specifically describe the nature and content of the course.

INFS 6702 - The change in the course number from 6500 to 6702 is to align the course sequencing within the Information Technology Project Management (ITPM) concentration. The proposed course title better describes the course content. The proposed catalog description change and course description (long) change will clarify the course content, better coordinate course coverage with the other two courses in the project management concentration, and allow for an increased rigor will better differentiate students from industry certificate holders, providing a unique skill for the workplace. Establishing a prerequisite will avoid repetitive course content for students

who complete the project management concentration course sequence. Due to the emergent nature of topics covered in this course and the rapid evolution of the tools involved, a textbook will not be used as the primary content container. However, supplemental publications will be suggested to allow students to more fully explore topics. The proposed change will clarify course content and reflect changes in the dynamic field of Information Technology Project Management (ITPM). An increased rigor will better differentiate students from PMI certificate holders, providing a unique skill for the workplace. In addition, changes in this course will build upon foundation knowledge students will acquire in the prerequisite course INFS 6700.

All proposed changes effective Fall 2019

Library Science

Proposed New Course

LIBS 6312 - Government Information Sources - Selection, acquisition, organization, and utilization of government information in a variety of formats from legislative, judicial and executive branches of federal, state, local governments.

Effective Fall 2019

Mathematics and Science Education Ph.D. Program

Proposed Program Change

In the catalog, under Curriculum, make the following changes:

1. Add "at least" to the first line so it says, "All Ph.D. candidates must complete at least 77 hours in the following course of study"
2. In the "Core Courses" for all concentrations: Replace "SPSE7170-Learning Theories and the Educational Process" with "SPSE7270 - Learning Theories in Mathematics and Science Education"
3. Change electives to be:
 - 12-36 hours in interdisciplinary concentration
 - 12-36 hours in biology concentration
 - 11-35 hours in chemistry concentration
 - 12-36 hours in the mathematics concentration
4. For biology, chemistry, and interdisciplinary concentrations, change wording of first sentence under Electives to "In consultation with his or her major advisor and dissertation committee, each student will choose 12-36 (note: 11-35 for Chemistry) credit hours from courses in the College of Basic and Applied Sciences, College of Behavioral and Health Sciences, and the College of Education at the 6000 or 7000 level."

5. For biology and chemistry concentrations, change the wording of second sentence under Electives to "Students in the Biological Education (or Chemical Education) concentration should select their electives to ensure that they have completed at least 21 hours of coursework with a BIOL (or CHEM) rubric, or the equivalent as determined by the student's advisor."
6. For mathematics concentration, under Electives,
 - a. change the wording from "Choose" to "Must Choose"
 - b. at the end of the section, add the sentence: "In consultation with his or her major advisor and dissertation committee, each student may choose an additional 0-24 credit hours from courses in the College of Basic and Applied Sciences, College of Behavioral and Health Sciences, and the College of Education at the 6000 or 7000 level."
7. In all concentrations, change Dissertation from 12 hours to "12-36 hours"
8. In the Concentration Core for the Interdisciplinary Concentration, delete "MSE 7900 - Teaching and Learning Mathematics and Science 3 credit hours"
9. Add MSE 7001 Residency Seminar I and MSE 7002 Residency Seminar II to the Required Core Courses section for all concentrations.
10. In the Mathematics Education Concentration, change Choose one:
 - a. MATH 6602 - Problems in Mathematics-Number Theory 1 to 9 credit hours (3 credit hours)
 - b. MATH 6603 - Problems in Mathematics-Mathematics of Finance 1 to 9 credit hours (3 credit hours)
 - c. MATH 6604 - Problems in Mathematics-Mathematics of Life Contingencies 1 to 9 credit hours (3 credit hours)
 to
 Choose one:
 - a. STAT 6602 - Problems in Statistics - Regression Analysis 1 to 9 credit hours (3 credit hours)
 - b. STAT 6603 - Problems in Statistics – Nonparametric Statistics 1 to 9 credit hours (3 credit hours)
 - c. STAT 6604 - Problems in Statistics – Experimental Design 1 to 9 credit hours (3 credit hours)

All proposed changes effective Fall 2019

Music

Proposed Course Change

**MUHL 5070 - Music History Survey – Credit hour change from 3 to 1 to 3;
Effective Fall 2019**