

GRADUATE COUNCIL MINUTES

December 8, 2016

The Graduate Council met at 2:00 p.m. in Ingram 101. Chair Amy Harris presided.

I. Call to Order

Members present:

Vishwas Bedekar, Helen Binkley, Ginny Dansby, Norma Dunlap, Michelle Fields, Amy Harris, Steve Livingston, Jamila McWhirter, Richard Meeks, Pamela Morris, Lynn Nelson, Michael Roach, Brian Robertson, Donald Snead, Monica Wallace, Cliff Welborn, Jeremy Winters

Ex-Officio present:

Scott Handy, Interim Associate Dean, College of Graduate Studies

André Porter, Coordinator of Enrollment Management, College of Graduate Studies

II. Announcements

a. Amy Harris, Chair

Dr. Harris opened the meeting at 2:00 p.m.

b. Dr. Scott Handy, Interim Associate Dean, College of Graduate Studies

Dr. Handy allowed the Coordinator of Enrollment Management, Andre Porter, to introduce himself. Mr. Porter began with MTSU on December 1st and is looking forward to recruiting graduate students.

III. Approval of Minutes

The minutes for the November 18th meeting of the Graduate Council were distributed for review. A motion was made and seconded to accept the minutes as written. This motion passed unanimously.

IV. Sub-Committee Reports

a. Graduate Faculty and Curriculum Review

Dr. Brian Robertson, Chair

- The December Consent Calendar is attached.
- The Consent Calendar comes in the form of a motion. It was seconded and passed unanimously.

b. Student Affairs and Travel

Dr. Pamela Morris, Chair

- c. Policies and Procedure
Dr. Jeremy Winters, Chair

Dr. Winters distributed a handout reflecting the PhD section of the Graduate Catalog discussing examinations. In particular, this committee has been tasked with determining whether or not to include a time limit for taking the written preliminary examination. Under the Written Preliminary Examination portion, it currently reads: "1. The purpose of the written examination is to evaluate the candidate's overall knowledge of the field, integrative skills, ability to organize material, and competency in written expression. The maximum time limit for the written examination is eight hours."

The committee recommends removing the second sentence from item #1, hence making no mention of time limit for the written examinations. A motion was made and seconded to accept the committee's recommendation of removing the sentence mentioning a time limit. It was seconded and passed unanimously.

- d. Graduate Program Review
Dr. Steve Livingston, Chair

V. Old Business

VI. New Business

VII. Adjournment

There being no further business, the meeting was adjourned at 2:13 p.m.

Minutes respectfully submitted by Melissa Hawkins

PhD section of Graduate Catalog

Examinations

Each Ph.D. student may be required to take a set of examinations administered by a graduate program. A less than satisfactory outcome (including a fail decision on any component of the examinations) may result in additional academic requirements and/or a re-examination. A re-examination may be given only once. A second fail decision on any component of the examinations results in a recommendation to the dean of the College of Graduate Studies for academic dismissal. The student may appeal the dismissal recommendation, for cause, to the Appeals Advisory Committee of the Graduate Council via the chair of the Graduate Council or the dean of the College of Graduate Studies.

Qualifying Examinations: Each Ph.D. student may be required to take a qualifying examination. The qualifying examination is administered by a graduate program early in the student's doctoral program; often after the first year of the doctoral program. Students should consult with their advisors as to the individual program's policy on the timing and content of the administration. It may assess overall knowledge upon entry into the program or prior to entering the dissertation phase. The results of this examination should be used, in part, to plan the student's academic program. To be eligible to take this examination, the student must be fully admitted to the College of Graduate Studies and to the graduate program. Programs may have additional requirements or assess students by different means. The student should contact the individual program to determine qualifying examination requirements.

Preliminary Examination: The Ph.D. student must also pass an additional or subsequent written and/or oral examination. This examination is referred to as the Preliminary Examination. The student must be in good academic standing and must have at least a 3.25 grade point average in all graduate work. The preliminary examination is intended to assess whether a candidate is qualified to continue in a doctoral program, advance to candidacy, and pursue dissertation work.

All written examinations are given at least one month before the close of the Fall, Spring, and/or Summer semesters. Permission for the Ph.D. student to schedule the preliminary examination requires the approval of the student's advisory committee. Applications may be obtained from the department. The student should contact the individual program to determine the deadlines for submitting these applications.

A satisfactory or passing performance on the written and/or oral examinations means that the candidate is qualified to continue the program as planned.

Written Preliminary Examination

1. The purpose of the written examination is to evaluate the candidate's overall knowledge of the field, integrative skills, ability to organize material, and competency in written expression. ~~The maximum time limit for the written examination is eight hours.~~
2. The written examination is administered by the major department (i.e., the graduate program).

Graduate Council – Consent Calendar December 8, 2016

Graduate Faculty Membership

Adjunct

Kimberly Lilley / Elementary & Special Education / MS
Chris Marczak / ALSI EdD Program / EdD
James Waters / Educational Leadership / EdD

Recording Industry

Draft Proposal for Recommending Graduate Faculty Membership specific to Recording Industry, effective Fall 2017

School of Nursing

Draft Proposal for Recommending Graduate Faculty Membership specific to School of Nursing, effective Spring 2017

Curriculum Changes

Political Science & International Relations

Changes in Credit Hours

PS 5360 Legislative Internship, change to 3-12 variable credit hours, effective Spring 2017

Agribusiness & Agriscience

Course Title Change

ANSC 5420 Change title from Genetics of Domestic Livestock to Animal Breeding and Genetics, 3 credit hours, effective Fall 2017

Educational Leadership

Other- Termination

Termination of the graduate minor in Library Science, effective Fall 2017

Dec 2016

Proposed New Courses

YOED 5500 Planning and Assessment, 3 credit hours, effective Spring 2017
YOED 6000 Classroom Management, 3 credit hours, effective Spring 2017
YOED 6300 Problem-Based Instructional Strategies, 3 credit hours, effective Spring 2017

Health & Human Performance

Reactivation and Title Change

PHED 5700 Reactivate & Change title from Skills and Techniques of Teaching Rhythmic Activities to Content Development in Physical Education, 3 credit hours, effective Spring 2017

Other- ABM

Initiate an ABM program in Exercise Science, effective Fall 2017

Nursing

Other- Deactivations

Deactivate the MSN degree in Nursing Informatics
Deactivate the Graduate Certificate in Nursing Informatics

Changes to be effective Summer 2017

Aerospace

All changes to be effective Fall 2017

Other – Program Name Change

MS in Aviation Administration name to be changed to MS in Aeronautical Science

Change in Grading System

AERO 6441 (Applied Research Capstone Project) change from Pass/Fail to a letter grade scale

Computational Science PhD

All changes to be effective Fall 2017

Proposed New Course

COMS 7900 Computational Science Capstone, 4 credit hours

Change in Credit Hours

COMS 7950 Research Seminar in Computational Science, change from two (2) credit hours to one (1) credit hour

Dec 2016

Course Title Change/Revised Catalog Description

COMS 7840 Change title from Selected Topics to Selected Topics in the Natural and Applied Sciences

Course Title Change

COMS 7300 Change title from Numerical Methods in Computational Science to Numerical Partial Differential Equations

Other - Revise Degree Req

Substantive curriculum revision to the degree requirements for the Computational Science PhD program. This revision includes the addition of one new course, minor modification of several existing courses, and the simplification of the existing elective courses.

Math and Science Education PhD

All changes to be effective Fall 2017

Other

MSE 7820 Seminar in Mathematics and Science Education, limit enrollment to allow students in the Mathematics and Science Education PhD program only.

Proposed New Courses

MATH 7310 Theoretical Frameworks in Mathematics Education, 3 credit hours

MATH 7330 Ethics in Mathematics Education, 3 credit hours

MATH 7340 History, Curriculum, and Policy in Mathematics Education, 3 credit hours

Other

Changes to the Mathematics Education Concentration of the MSE PhD program

Criminal Justice Administration

Other - ABM

Changes to be effective Fall 2017

Accelerated Bachelor's to Master's program for the M.C.J. program in Criminal Justice Administration