

# Graduate Council Minutes

## February 22, 2007



The Graduate Council met at 1:00 p.m. in the President's Conference Room. Chair Marc Singer presided.

### I. Call to Order

**Members present:** Kristen Beadle, Stuart Bernstein, Melissa Castellaw, Teresa Davis, Jackie Eller, William Ilsley, Zeny Panol, Philip Phillips, Saleh Sbenaty, Amy Staples, Mary Lou Veal, and Jane Williams

**Ex-officio members present:** Pamela Knox, Associate Dean College of Graduate Studies

### II. Announcements

#### A. Dr. Marc Singer, Chair

Dr. Singer reported that the proposed policy revision regarding the term of the chair and vice-chair was approved by the Faculty Senate. Documentation citing the approval will be filed in the College of Graduate Studies.

#### B. Dr. Pamela L. Knox, Associate Dean College of Graduate Studies

Dr. Knox noted that Dr. Michael D. Allen, the new Vice Provost for Research & Dean, College of Graduate Studies would be at the next Graduate Council meeting on March 29, 2007. Dr. Allen will assume his responsibilities on March 1, 2007.

The Graduate Catalog is still with the Provost Office. Revisions were made with recommendations of faculty at large.

### III. Approval of Minutes – January 25, 2007

A motion was made to accept the minutes of the January 25, 2007 meeting. The motion was seconded and passed.

### IV. Sub-Committee Reports

#### A. Graduate Faculty and Curriculum Review

**Dr. Amy Staples**

- Consent calendar attached – Dr. Staples recommended all items for approval. A motion was made to accept the consent calendar as attached. The motion was seconded and carried.

#### B. Student Affairs and Travel

**Dr. Jane Williams, Chair**

- Dr. Williams reported that seventeen (17) travel grants (15 student and 2 faculty) in the amount of \$7,360.42 have been granted since the last meeting leaving a balance of \$1,103.75.
- Dr. Williams also brought forth the issue of an email she received from a graduate student who was told she could not apply for travel funds in the spring because she had received them in the fall. The student notes in the email that she has always done this in the past and always been funded both semesters. Dr. Williams further noted that the form clearly indicates "one award of up to \$500 per academic year". After discussion from the council it was decided that given the lack of funds left in this year's budget and the clear indication of one award per academic year, not to fund this graduate student for a second time this year. Dr. Williams will email her with the Council's decision.

#### C. Policies and Procedures

**Dr. William Ilsley**

- Dr. Williams made revisions to the Graduate Faculty Membership Guidelines from the last meeting and these were emailed to everyone prior to the meeting. These revised guidelines were perused and additional revisions made. A motion was made to accept the guidelines as amended; the motion was seconded and passed. Dr. Williams will forward an electronic copy of the guidelines to Lynn Parker in the College of Graduate Studies for clean-up and standardization, Dr. Knox will then forward to the Provost office for final approval.

**D. Graduate Program Review**  
**Dr. Jackie Eller**

- Dr. Eller noted that two programs will be reviewed in March, Psychology is scheduled for March 26-27, 2007 and Human Sciences for March 28, 2007. A representative from the sub-committee should be in attendance for each of the reviews. Dr. Eller will plan to attend and if she is unable, she will contact another member of the sub-committee to fill-in for her.

**E. Catalog Committee**  
**Dr. Philip Phillips, Chair**

- No new business. Dr. Knox has reflected the views of the faculty to the Provost's Office.

**V. Old Business**

- No report

**VI. New Business**

- No report

There being no further business the meeting was adjourned.

Respectfully submitted: Lynn Parker  
Recording Secretary

# **Graduate Council – Consent Calendar February 22, 2007**

## **Graduate Faculty Membership**

### **Associate – Initial Appointment – Level 1**

Tanya M. Peres / Sociology & Anthropology

### **Full Membership – Re-Appointment**

Linda Wilson / Nursing

## **Curriculum Changes**

### **College of Basic & Applied Sciences**

#### **Other**

Create a new Ph.D. program in Mathematics and Sciences education housed jointly in the College of Basic & Applied Sciences and the College of Education and Behavioral Sciences with concentrations in biology education, chemical education, curriculum and instruction, and mathematics education. Supported by the departments of Biology, Chemistry, Educational Leadership, Elementary & Special Education, and Mathematical Sciences. Effective fall 2008.

Create a new Ph.D. program in integrative Life Sciences in the College of Basic & Applied Sciences and supported by the departments of Biology, Chemistry, Computer Science, Mathematics, and Physics & Astronomy. Effective fall 2008.

Create a new Ph.D. program in Computational Science housed in the College of Basic & Applied Sciences and supported by the departments of Biology, Chemistry, Computer Science, Mathematics, and Physics & Astronomy. Effective fall 2008.

## **Computer Science**

### **Proposed New Course(s)**

**CSCI 5410**      **Web Technologies**, 3 credit hours, effective fall 2007

## **Elementary & Special Education**

### **Changes in Credit Hours**

**ELED 6530**      **Teaching Social Studies**, change from 2 credit hours to 3 credit hours; effective spring 2007

## Sociology & Anthropology

### Other

No longer require a comprehensive examination as part of the degree requirements of the Master of Arts; effective fall 2007.

## Health & Human Performance

### Other

**Change in comprehensive format for the thesis option in Exercise Science from written administration to oral administration in conjunction with the thesis defense, effective summer 2007**

### Change in Admission to Program (Major)

Change admission policy for the M.S. in Exercise Science, effective summer 2007

## History

### Proposed New Course(s)

**HIST 6535/7535**                    **Essentials of Museum Management**, 3 credit hours,  
effective fall 2007

**HIST 6615/7615**                    **Essentials of Archival Management**, 3 credit hours,  
effective fall 2007

### Course Number/Title Change

**HIST 6545/7545**                    Change title from **Seminar in Collections Management For Archives and Museums to Seminar in Management Of Collections for Historical Organization & Archives**, effective fall 2007

### Inactivation of Course

**HIST 5870**                    **Field Course in Historical Archaeology**, 3 credit hours,  
effective fall 2007

**HIST 5910**                    **Principles of Archival Administration**, 3 credit hours,  
effective fall 2007

**HIST 5920**                    **Development of the Local History Museum**, 3 credit hours, effective fall 2007

**HIST 5930**                    **Fundamentals of Historic & Cultural Resources Management**, 3 credit hours, effective fall 2007

**HIST 5960**                    **Advanced Projects in Historic Preservation**, 3 credit hours, effective fall 2007

**HIST 6030**                    **Historical Readings & Criticism**, 3 credit hours, effective fall 2007

## **Dual-Listed Courses**

**HIST 5860**

**Historical Archaeology** – cross list with **ANTHRO 5860**, 3 credit hours,  
effective fall 2007

## **Mathematical Sciences**

### **Non-Substantive Revisions in Curriculum of Existing Major, Minor, Emphasis**

For the MS in Mathematical Sciences, concentration in General Mathematics include the option of Actuarial and Financial Mathematics and Statistics