

## RESTRUCTURING THE COLLEGE OF LIBERAL ARTS CURRICULUM COMMITTEE

### **Committee Purpose**

The purpose of the Curriculum Committee is to evaluate curriculum proposals from CLA academic units, provide feedback to the proposing unit when necessary or beneficial, and ultimately, approve or reject proposals on behalf of the College.

The Committee may also initiate recommendations for curriculum development that are consistent with the College's strategic plan. Any such recommendations will be non-binding and all work of the Committee will arise from the premise that the Faculty have ownership of and responsibility for the curriculum at all levels.

In its first year (2021-2022), the committee will approve procedures<sup>1</sup> for preliminary review of curriculum proposals *prior* to the submission of proposals to Curriculog as well as procedures for final review and voting. Initial review should include a mechanism for providing feedback to the proposing department.

### **Effective Date**

Designation of this committee as the approving body for curriculum will be effective August 01, 2021.

### **Committee Charge**

The Curriculum Committee shall evaluate all CLA curriculum proposals prior to review by the University Curriculum Committee or the Graduate Council.

### **Committee Structure**

#### *Chair*

The Associate Dean responsible for curriculum will be a member and serve as the Committee Chair.

#### *Voting Members*

The committee will consist of the following tenured or tenure-track faculty members:

- One representative from each academic department
- One at-large member to represent academic programs without department status (e.g. regional studies and interdisciplinary programs)

#### *Ex-officio Members*

The following will serve as non-voting members of the committee:

- Advising Manager, or his/her designee,
- Graduation Analyst

#### *Those Ineligible for Membership*

- Department Chairs

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<sup>1</sup> The Committee Chair will draft procedures for Committee review prior to August 01, 2021. The procedures will include a stipulation that the Committee provide all Department Chairs with a meeting agenda in advance of meetings and meeting minutes after each meeting.

- Chairs of Department Curriculum Committees

*Other Membership Considerations*

Members of the Committee can be, but are not required to be, on the Department Curriculum Committee.

Members may serve more than one term at the discretion of their Department Chair and with the approval of the Dean.

Faculty members serve staggered three-year terms.

Departments will nominate new members at the end of the academic year prior to an anticipated vacancy.

Faculty interested in the at-large position should submit a self-nomination to the Dean, who will consult with department chairs and select an at-large representative from among the nominees.