UNMANNED AIRCRAFT SYSTEMS (UAS) USE APPLICATION

This application must be submitted to the Office of the Provost at least fourteen (14) calendar days prior to the proposed date of operation. Operators must receive explicit permission prior to beginning all operations from the UAS Operations Manager and the Office of Compliance and Enterprise Risk Management, and must possess a copy of the approved application at all times during flight activity.

The University retains the authority to interrupt and suspend any activity deemed to adversely affect the University Community.

1. Name of Operator/ Pilot In Command (“PIC”): ____________________________________________________________

Pilot Certificate Number (if applicable): ________________________________________________________________

Operator’s relationship to Middle Tennessee State University:

   ___ Student
   ___ Conference/ Camp Attendee       ___ Visitor
   ___ Other ___________________________
   ___ Faculty/ Staff

2. Department/ Company: ____________________________________________________________

3. Email Address: ____________________________________________________________

4. Contact Phone Number (during UAS flight operations): ________________________________

5. Purpose of Operation (please explain): __________________________________________

6. Date of Operation: ______________ Time(s) of Operation: ______________

   Academic Year/ Semester ______________________

7. Make/ Model of UAS: __________________________________________________________

8. Registration #: __________________________________________________________________

Please remit the following with this application:

   • Detailed description of flight plan, including operational area of proposed flight
   • FAA Certificate of Waiver/ Exemptions
   • Data collection plans and intended use of data collected

Operator’s Signature: ___________________________ Date: ___________________________

*By my signature above, I hereby certify that the information provided herein is true and correct to the best of my knowledge. I further certify that I have read and understand MTSU Policy 785 and the UAS Procedures for University Use of Unmanned Aircraft Systems.

7/2018